

Deputy Director for Support
7D-18 HQ

Re Item 7.

Subsequent to Mr. Echols' review and signing of the Weekly Report, we were informed that the Commission had approved fringe benefits for contract employees. Report follows.

25X1A Director of Personnel 5E56 [REDACTED] 13 JUN 67

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12 JUN 1967

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 9 June 1967

1. Detail of Agency Arabic Linguist to NSA: At 4:30 June 6, the Director, NSA called the Deputy Director of Central Intelligence and asked for Arabic translators to assist the NSA staff of translators during the Middle East crisis. Within one hour Mr. [REDACTED] had made arrangements for [REDACTED] GS-11, [REDACTED] to report to NSA the following morning. Further discussions with NSA revealed a need for additional assistance since their translators had been working seven days per week, 18 hours per day. An additional appeal was referred to the Directorate for Intelligence and the Clandestine Services and the former provided [REDACTED] GS-13, [REDACTED]. The Clandestine Services was unable to provide assistance not only because of its own critical needs but because of the NSA security clearance requirements.

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2. Retiree Placement: Dr. [REDACTED] Foreign Intelligence, Clandestine Services, GS-14, age 63, has been successfully placed with

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[REDACTED] as a full professor with tenure. Dr. [REDACTED] has his Ph.D. in English and will teach creative writing, English composition, and American literature. His salary will be in excess of \$10,000.

3. Summer-Only Employees: Ninety-eight summer-only employees are scheduled to enter on duty tomorrow, 13 June 1967.

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Garrison into the death of President Kennedy, has returned home without incident.

5. Post Differential: We have been informed by the Department of State that effective 5 June 1967 post differentials of 25% were established for all posts in [REDACTED]

[REDACTED] NE Division, the Special Support Assistant to the DD/S and the Office of Finance have been notified.

6. Suggestion Awards Committee: The Suggestion Awards Committee approved the following awards at their June meeting:

\$250 to a [REDACTED] Station Communications Technician for an electronic modification to the Baudot to Morse Converter; and \$300 to a Junior Physical Security Officer who developed an inexpensive electronic alarm testing and repair facility at Headquarters which saves substantial repair costs annually and affords increased security.

The Committee also recommended approval of an award of \$2,200 to be divided between an Office of Computer Services employee and an Office of Logistics employee for development of the technique which virtually makes the troublesome end-of-line hyphen a thing of the past in computerized printing.

A fourth case, the invention of the Radio Frequency Random Noise Generator by three AEC employees, was found to save us first year costs of \$19,332. The Committee voted to report this amount to the Civil Service Commission for addition to other government savings. After our proportionate award share has been computed by the Commission, the established approval system within this Agency will be followed.

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7. Fringe Benefits for Contract Employees: Sorry, but still no decision. All we can report is that the decision is still expected at any time. We do not feel we should put any more pressure on since we have every confidence that the Director, Bureau of Retirement and Insurance knows of our deep interest in this matter and that he will notify us the moment a decision has been made.

8. 1967 Savings Bond Campaign: At the end of the 1967 Savings Bond Campaign on 2 June 1967 (the Campaign lasted five weeks), [REDACTED] 25X9 new savers had signed up for E Bonds. This gives a total of [REDACTED] Payroll 25X9 Patriots in the Agency with a per cent participation of 52.8 for departmental personnel. The percentage participation at the start of the Campaign was 42.1. There were also 192 employees who were currently buying Bonds who increased their allotments. During the 1966 Campaign, there were 25X9 [REDACTED] new payroll savers and 259 increased their allotments.

25X9 In addition, [REDACTED] employees signed up for Freedom Shares; [REDACTED] 25X9 of these were not previously buying E Bonds, and [REDACTED] added Freedom Shares 25X9 to their current Savings Bond allotments.

The total amount of allotments for each two-week period for the 1967 Campaign is \$35,940.64. (This includes both Savings Bonds and Freedom Shares.) This is in contrast with the allotments during last year's Campaign which amounted to \$24,776.11 for each two-week period. The \$35,940.64 allotted for each two-week period during this Campaign represents savings of \$934,456.64 annually.

A formal report from the Director of Personnel to the Deputy Director for Support will be submitted today.

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/s/ Emmett D. Echols

Approved For Release 2001/08/31 : CIA-RDP78-05941A000100030069-5

2 - D/Pers (Subject/Chrono) Director of Personnel

on/Pers [REDACTED] sac (12 Jun 67)

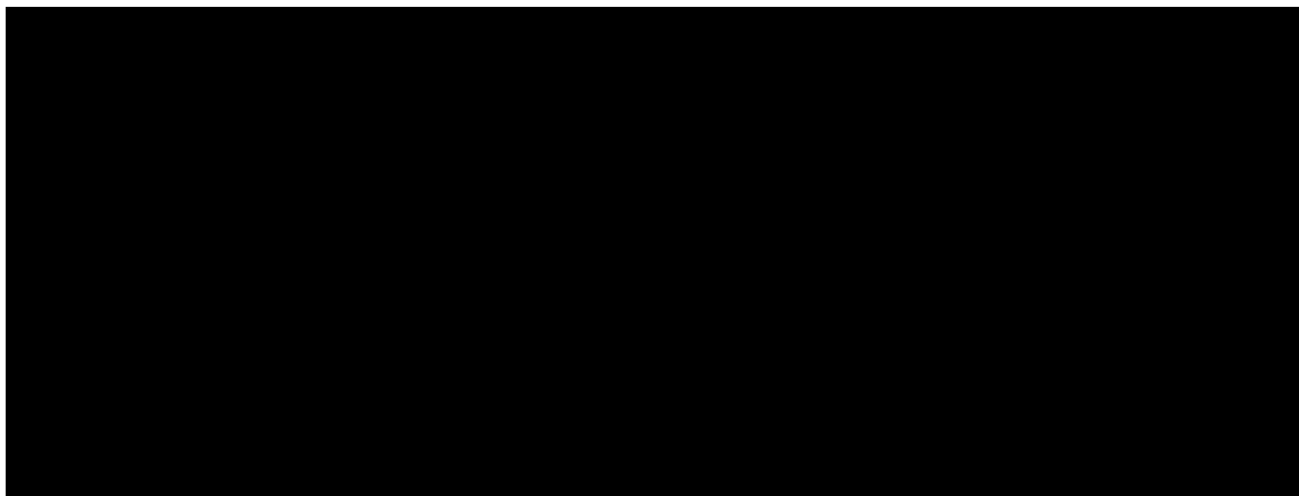
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MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 2 June 1967

1. Classification Survey: At the request of the Western Hemisphere Division officials, we plan to conduct a classification survey of all positions at the JMWAVE installation during the last two weeks of June.

2. Summer-Only Program: Forty-five summer-only employees are scheduled to enter on duty 6 June and sixty-five are scheduled to enter on duty 8 June.

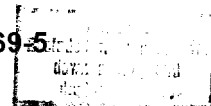


4. Placement Director at [REDACTED] Mr. John A.

[REDACTED] GS-13 Analyst, OCI, is resigning effective 30 June 1967 to become the Placement Director of the [REDACTED]. Our Recruitment Division plans to request that the Office of Security keep Mr. [REDACTED] security clearances active so that we may more effectively work with him in campus recruiting.

5. Suggestion Awards: The National Capital Chapter of the National Association of Suggestion Systems Annual Regional Conference was held

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on 31 May 1967. The conference theme was "The Incentive Awards Program - Its Impacts and Impasses." Panel discussions and workshops were excellent. Mr. Andrew Smith, Director, Suggestion Plan, General Motors Corporation, gave an excellent address on the subject "Suggestion Systems are Good Business." A new movie, "What's the Big Idea?" proved very interesting.

The luncheon speaker, Lt. General Marshall S. Carter, Director, National Security Agency, gave an enthusiastic address. A brief summation of some of his remarks follows:

Innovation is essential to growth. If you are not growing you are deteriorating.

Incentive Awards Officers have the responsibility of resisting the philosophy of "Not Rocking the Boat."

Work on management with a capital "M".

You have to keep your feet out of the concrete. My Incentive Awards Officer at least does not allow the concrete to get hard around my feet.

Management includes line supervisors.

Our attitude should be that we are in the profit business.

Gear programs to maximum savings and effectiveness.

6. Fringe Benefits for Contract Employees: We checked again this week with the Director, Bureau of Retirement and Insurance. He hopes to have a decision from the Commissioners during the week of 5 June.

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/s/ Emmett D. Echols

Emmett D. Echols
Director of Personnel